

Getting ready for trainer and reapproval visit

Heath Springer

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Application form

- 1. download from health education north central and east london
- 2.requirements for supporting documents eg.practice leaflet. Learning needs assessment new and old, meeting topics , evidence of past teaching topics.

video

- 1.VERY IMPORTANT.PLEASE ENSURE ALL EQUIPMENT IS WORKING AND YOU HAVE THE KNOW HOW TO USE IT
- 1. can be ant teaching eg practice staff or medical students
- 2.Learning needs agenda needs to be assessed.Needs to be leaner lead
- 3 Demonstrate learner input
- 4 Demonstrate that needs have been met
- 5 Summarize learning needs at the end

Video marking

- Evidence of objectives setting
- Clarity of expected learning outcomes
- Evidence of pre-tutorial preparation
- Acceptable quality of teaching resources
- Appropriateness of educational style
- Appropriate involvement of the trainee
- Appropriate learner centeredness

Practice preparation

- 1 Practice team, should all know their role in the teaching process and be on board
- Practice facilities eg room, equipment (doctors bag), technology. ?Library, ? Overtaken by technology
- Timetable, Induction Pack.

Day of the visit

- Key practice team members need to be available. There is often a session where they want to meet everyone as a group
- Video equipment **MUST** be working
- Current trainees should be available for interviewing,
- P.s good tea and coffee and biscuits